

## Weekly Tasks

### Running or flushing of Outlets

[illegible]

**Please run weekly for several minutes, preferably Monday morning prior to the start of school outlets that are little used. This would be a tap, toilet, shower or perhaps a hose tap. Most or all outlets will be little used during holiday periods, extra care should be taken prior to school opening after a break.**

## Quarterly Tasks

## Cleaning & Disinfection of Showers / Spray tap inserts

[illegible]

[illegible]

**When taking hot water temperatures, please ensure you run the hot tap for one minute and achieve 50°C or above.**

**Blended outlet may need up to 2 minutes and should be 38°C to 43°C maximum.**

**Cold water should be run for 2 minutes and be below 20°C.**